

LPN Board Meeting, Sept 24th 2016

Meeting Minutes :

- *Present: Andrew Chandler, Chris Shulman, Andrew Dunbar*

10:30: Call to Order

- The Development Pipeline.
 - Updates to AC's DEV-Excel sheet: *To be updated by Chris – to be posted Oct 15 t with updates.*
 - New Development MAP For website: *as an LPN Recourse suggested by Andrew D: Andrew To start project from Excell sheet to be presented at next meeting*
- Special Projects:
 - Alley Quotes : *Decision passed to bring ten each for next Friday the 30th for selection. Emphasis on Content& authorship; Art inspirational, Streets and diversity of views – Writers, genders, race, ethnicity and SF – Historical or figures important to Polk Area. Bring your best!*
 - Alleyways Vision Plan – Distribution: *AD brought list and this was approved – Chris made correction to DPW representative and approximately one dozen (12) will be sent out. IA to do this and be reimbursed as part of final invoice for contracted work (Special services invoice): included “Liveable Cites” manger; Tom Radulovich, & Director of SPUR; Gabriel Metcalf to the list.*
 - Alleyways Support Letter (AD's draft included here): *Approved by board*
 - Alleyways Intro Letter (AC's draft also included here): *Approved by board*
 - Merchants Initiative (Grant Program Start-up): *Chevalier Project for Hemlock Alley was discussed and CBD will be asked to participate – perhaps in Kind services and some financial way. CS to approach CBD – LPN Board would like to see 1/3 contribution from Merchant/Owner (min), & the rest will be approvable by LPN/CBD Grant Program Initiative and divided as best between LPN and CBD funding or in kind support during installation and maintenance, management ...*
 - Hemlock Alley Mural project: *First Project for 2016 - Approved in principle for funding*
- Board Composition and Responsibilities –
 - Time allotments and expectations: *Decision to stipulate approximate Minimum hours expectation for each position – AD to create balance sheet for hours to be associated, Weekly, Monthly, and Annually cumulatively for each position on the Active Board in terms of expected contributions to remain on board service. To be Presented for approval at next meeting of the LPN Board.*
 - New Search or Board Shuffle: *Board positions will be evaluated and perhaps adjusted as to roles and responsibilities – A new “at Large Position will be considered by the board for approval in the Winter term. Suggestion to keep and ongoing open policy and*

recruitment initiative open on web site and within organization – “ Always looking for fresh perspectives and eager and qualified volunteers “new blood”

- Finances:
 - Concern for rent: *AD suggests taking free rent offered at the Concordia Club – AC would like to keep current address with Church as it is central and on Polk – Are there other venues – AC and CS will inquire. AD Suggests Funding part time position to help with resource management of the Website and other LPN “products for the community”. AC wonders if this is admin or program for betterment – it is a grey zone – if it could be funded by remediation funds this would be affordable – AD and AC to look into this for next meeting. New programs on hold for now.*
- Social Media / Web Presence / outreach:
 - New Landing Page: *Discussion of allowing LPN current domain to become central Landing page for both LPN – interests and CBD interests to divide off after that to separate organizations concerns and focus – CS and AD will approach Mohit to create this.*
- Housekeeping
 - Insurance: *AC has update from Mohit’s Friday email (Thank you Mohit) with quotes and we are ready to sign. Board recognizes – it is going to stress budget. CS has suggested alternate fundraising methods – through community donations – To be confirmed. CS to pursue this initiative to raise extra monies for LPN operating budget.*
 - Bookkeeping: *AC has taken this over for now in Mohit’s absence from the task.*
- Alleys initiative 2016 Allowance/Budget.
 - Discussion of AC’s 07/24/2016 letter IA invoice: *Decision to present “final invoice” for Developing LPA-DVP Book Document – including Editing, LPN Changes & updates over past three months, Including recent printing – and plotting for Events associated with this effort and outreach. IA will present cumulative Special Services Invoice with Retainer deducted to formally close (end) contract for Vision Plan and any other future tasks will be awarded under a potential future contract at the Boards Discretion. AC and CS will present this idea to Mohit for a Vote – AD will recuse himself for decisions on this matter.*

12:00 Adjourn

Minutes Prepared by AD – Circulated 2016.09-26 to all Board Members for review.